

Ali`iolani Elementary School

SY 2022-2023

As of July 15, 2022

School Handbook For Parents and Students



Welcome to Ali`iolani

It's hard to believe but the new school year is right around the corner. We look forward to seeing all of our students back on campus. We are really excited because we have new technology in our classrooms, which will help make learning more engaging. This year, we really want to support all of our students beyond academics, which is why these are our goals for this school year:

- To ensure everyone on campus feels connected to Ali`iolani Elementary School
- To meet the academic, behavioral, social, and emotional needs of everyone at school

Our guiding statements are:

Vision: Empowering students to make a difference

Mission: Ali`iolani Elementary School provides a supportive community that values living, loving, and learning.

Our behavior expectations for everyone on campus are:

Be Kind

Be Respectful

Be Responsible

School Schedule:

Starting on Monday, August 1, 2022 for all students (except Kindergarten) the school day will start at 8:00am and will finish at 2:15pm on Mon, Tue, Thu, & Fri; and will be 8:00am-1:00pm on Wed. If you're a Kindergarten parent, you should have received your child's schedule in the mail/email. If you didn't, please call our office at 808-733-4750 so we can provide you with this information.

If your child is enrolled in A+, this program will begin on August 1, 2022 at 2:15pm. For Kindergarten students, I believe their first day of A+ will be August 15. As of today, the before school program is not being offered for our students.

Here is a link to our school calendar for this year:

https://www.aliolanischool.com/_files/ugd/4aceac_27592ffedaf64098b6f23d59a2a7541a.pdf

Pick Up/Drop Off Information:

The earliest you may be dropped off your child(ren) is 7:30am if they are eating breakfast in the cafeteria. If not, please drop your child(ren) off closer to 7:45am.

In terms of pick up, students will be released at 2:15pm on Monday, Tuesday, Thursday, and Friday; and at 1:00pm on Wednesday. Please be patient in the parking lots, especially during the first couple of weeks of school.

Students in grades Pre-K, Kindergarten, 1st, and 2nd grade can be dropped off and picked up from the 6th Avenue parking lot.

Students in grades 3, 4, and 5 can be dropped off and picked up from the 7th Avenue parking lot. If you have children in both the lower and upper grade levels, you can pick them up at either lot.

A couple of parking lot reminders:

- Pull as far forward as possible in the lot
- If you come early, please park in a parking space, if available
- Do not block the parking lot, please pull to the side to allow other cars to pass
- Do not leave your vehicle, especially with it on
- Do not leave your child(ren) in the car unattended
- Drive very slowly and be vigilant - drive with ALOHA!

General Information:

Students:

- Are encouraged to bring their own water bottles, but water fountains will be available for students to use on campus
- social distance (6 feet) from others
- after school, students should report to A+, leave campus immediately, or report to after school activity. There should be no loitering on campus.

Parents:

- do a wellness check on your child each morning at home to determine if your child should attend school. This wellness check should include the following observations:
 - Feverish or unusually warm (has flushed cheeks). If you are able to, use a thermometer to take your child's temperature.
 - Coughing/Sneezing
 - Sore throat
 - Shortness of breath/Difficulty breathing
 - Headache/Stomach ache/Nausea
 - Muscle pain/Unusual fatigue
 - New loss of taste or smell

<https://www.hawaiipublicschools.org/DOE%20Forms/Return%20to%20School%20Work%20and%20Daily%20Wellness%20Check.pdf>

- If any of these symptoms are present, your child should not attend school. Please do not give your child medication and then send them to school. Also know that a general symptoms check will be performed as your child enters the school campus each day. If your child is suspected of being sick, you will be contacted, and asked to pick up your child. "Any child sent home due to illness should be excluded from school until symptom free for at least 24 hours without the use of medication."
- Be sure the school has updated contact information in the event that your child needs to be sent home. Please include alternate contact if you are unable to

pick up your child.

Ali'iolani personnel will:

- Encourage frequent hand washing and/or sanitizing
 - Hand washing must be conducted with soap and water for at least 20 seconds and hand sanitizer must contain at least 60% alcohol.
 - Hand washing or sanitizing stations will be available near or inside of classrooms, and in all meeting areas (e.g. library, cafeteria, offices).
 - Restrooms, sinks, and sanitizing stations will be regularly maintained with adequate supplies (i.e. soap, sanitizer, and paper towel)

- Promote and Practice Personal Hygiene
 - Do not touch your eyes, nose, or mouth.
 - Sneeze or cough into a tissue and throw it away.
 - If no tissue is available, reduce the spread of germs by coughing or sneezing into your elbow.

- Reinforce Social/Physical Distancing
 - Maintain a distance of at least 3 feet between seats, including group tables.
 - For younger children, Teachers and Aides will minimize those times in the classroom when instruction or social skill development activities make it difficult to maintain 3 feet between students, especially when teaching or practicing necessary social skills of personal space, sharing space, and safety.
 - Discourage the sharing of items that are difficult to clean or disinfect.

- Wear a Face Covering/Mask
 - Face coverings are encouraged but not required. In certain situations, face covering may be required.
 - The school has masks for students that either forget or do not have their own

- Ventilation
 - Open windows and doors when possible.
 - Cleaning, disinfection, and waste disposal will be done on a routine basis.
 - All classrooms will be disinfected on a daily basis

- When a Student Becomes Sick
 - Parent/legal guardian will be called to pick up the student.
 - Any student sent home due to illness should be excluded from school until symptom-free for at least 24 hours without the use of medication.
 - Students returning to school from illness should report to Health Aide for clearance.

- Visitors
 - Administration and their designees shall have the authority to restrict access to the campus for those individuals exhibiting any symptoms of illness.

Miscellaneous Information:

- We will only have two lunch periods
 - PreK, K, 1 & 2 11:10-11:40
 - 3, 4, 5 11:50-12:20
- There will only be one morning recess 9:50-10:05 am - students will have to stay within their designated area
- We will have after school programs, which will probably start up in September 2022.
- Although students are expected back for in person learning, if your child is unable to come on campus due to medical reasons or other special circumstances, please contact the office to set up a meeting with the principal to discuss other possible learning options.
- This year we will be using Parent Square, which is a new communication platform for school wide notifications. Teachers will still be using Seesaw and Google Classroom for classroom communication.

School Closure

In the event of a school closure, AES is prepared to implement distance learning for all students. Distance learning will take place via SeeSaw, Google Classroom, and/or Zoom or Webex as the primary platform(s) for instruction. School devices will be loaned out to those who do not have a device at home. We hope this doesn't happen, but if it does, we will do our best to make this transition as smooth as possible.

Contact Information

School Number 808-733-4750

Title	Name	Ext.	Email
Principal	Tim Hosoda	225	Timothy.hosoda@k12.hi.us
Counselor	William Donnelly	243	William.donnelly@k12.hi.us
School Service Coordinator (SSC)	Marissa Shimabukuro	239	Marissa.florendo@k12.hi.us
School Administrative Services Assistant (SASA)	Roxane Matsumoto	222	Roxane.matsumoto@k12.hi.us
Clerk	Chandra Waikiki	223	Chandra.Kanei_Waikiki@k12.hi.us
Health Aide	Tanya Yamada	228	Tanya.yamada@k12.hi.us

If you have any questions or concerns, please feel free to contact us.

Thank you for all your support.